

**FEBRUARY 4, 2016, COMMISSION MEETING MINUTES
BOARD OF COMMISSIONERS OF THE BOROUGH OF MT. EPHRAIM
BOROUGH HALL MEETING ROOM**

MEETING CALL TO ORDER/OPEN PUBLIC MEETINGS STATEMENT

Mayor Wolk called the meeting to order at 8:02pm and announced that this meeting has been advertised and posted in accordance with the "Open Public Meetings Act". He then led all present in the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

The Clerk called the roll with Commissioner Gilmore, Commissioner Tovinsky and Mayor Wolk all present.

OTHER OFFICIALS ON THE DAIS

Borough Solicitor – Eric Riso
Borough Engineer – Joe Federici and Doug Akin
Borough Clerk – Terry Shannon

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

Mayor Wolk asked for a motion to approve the minutes from December 22, 2015, caucus and closed session meetings and the January 7, 2016, commission meeting. On a motion by Commissioner Tovinsky, seconded by Commissioner Gilmore, the minutes were approved with all in favor.

APPROVAL OF VOUCHERS

Mayor Wolk announced that vouchers in the amount of \$703,100.44 were submitted for approval. On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the vouchers as submitted were approved with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes.

RESOLUTIONS

Mayor Wolk announced that the resolutions would be approved as a Consent Agenda and asked the Clerk to read the resolutions which she read as follows:

- 12-16 Resolution Approving Shared Service Agreement with Oaklyn Relative to Use of Ambulances
- 13-16 Resolution Approving Shared Service Agreement with Runnemede Relative to Trash Collection Services for Runnemede
- 14-16 Resolution Adopting a Cash Management Plan for 2016
- 15-16 Resolution Approving 2016 Appointments
- 16-16 Resolution Authorizing the Engineer to Advertise for Bids for the Grant Avenue Project (NJDOT funded project)
- 17-16 Resolution Renewing Mercantile Licenses for 2016
- 18-16 Resolution Authorizing Transfers of 2015 Appropriation Reserves
- 19-16 Resolution Authorizing Submission of Kings Highway Re-Striping Plan to Camden County for Review and Approval
- 20-16 Awarding a Three-Year Contract to Beaverbrook Towing for Towing Services

On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the resolution consent agenda was approved with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes.

REPORTS AND COMMENTS BY BOROUGH OFFICIALS

Commissioner Gilmore read highlights from the Mount Ephraim Fire Department report for the month of January reporting they had 34 calls for service. During the recent snowstorm, they manned the firehouse for 36 volunteer hours and cleared the hydrants when the snow stopped. He then read highlights from the Mount Ephraim Police Department report for January reporting they had 453 calls and issued 274 case numbers. Commissioner Gilmore thanked the police department, fire department and public works for their work during the snowstorm. He added that we ask the residents to adhere to the odd/even parking to make it easier for crews to clear the roads. This is an even year so parking is on the even side of the street.

Commissioner Tovinsky reported that the Construction Office issued eleven permits in January for a total of \$2838.00 in fees. He then read highlights from the monthly report from Public Works. He stated that all trash is now going to Camden and last week, a truck tested positive for radioactive material. We need to inform the residents in the Messenger about proper disposal. It was Runnemedede's truck which was tied up for five days. It turned out to be medical waste. He then reported on Public Works activities for the month including spreading of salt and plowing operations. We had a couple of complaints but we also heard a lot of good things about the job the guys did considering it was a 22" storm.

Engineer Joe Federici reported that the railings for the CDBG Ramp project should be going up in the next day or so. The Grant Avenue project will be advertised soon and that project is targeted for spring and summer. The Kings Highway restriping plan for the left turn lane will be submitted to the County engineer's office. We are going to be applying to DOT for additional funding for the Grant Avenue project to correct drainage problems.

Mayor Wolk read the Tax Collector's report for the month of January reporting that total receipts were \$626,163.90 and lien redemptions were \$49,700.56. He again thanked everyone for their work during the storm including praise for the emergency volunteers. He reiterated about the parking situation. The municipal budget should be ready to be introduced at the March commission meeting.

PUBLIC PARTICIPATION

Mayor Wolk opened the meeting to the public and asked that residents state their name and address for the record.

Seeing no public comment, on a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the public portion of the meeting was closed.

On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the meeting was adjourned at 8:17pm.

Respectfully submitted,

Terry Shannon
Municipal Clerk