

**JULY 7, 2016, COMMISSION MEETING MINUTES  
BOARD OF COMMISSIONERS OF THE BOROUGH OF MT. EPHRAIM  
BOROUGH HALL MEETING ROOM**

**MEETING CALL TO ORDER/OPEN PUBLIC MEETINGS STATEMENT**

Mayor Wolk called the meeting to order at 8:00pm and announced that this meeting has been advertised and posted in accordance with the "Open Public Meetings Act". He then led all present in the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL**

The Clerk called the roll with Commissioner Gilmore, Commissioner Tovinsky and Mayor Wolk all present.

**OTHER OFFICIALS ON THE DAIS**

Borough Solicitor – Eric Riso  
Borough Engineer – Doug Akin  
Borough Clerk – Terry Shannon

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

Mayor Wolk asked for a motion to approve the minutes May 24, 2016, special and caucus meetings and the June 2, 2016, commission meeting. On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the minutes were approved with all in favor.

**APPROVAL OF VOUCHERS**

Mayor Wolk announced that vouchers in the amount of \$440,158.77 were submitted for approval. On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the vouchers as submitted were approved with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes.

**ORDINANCES FOR PUBLIC HEARING AND ADOPTION**

Mayor Wolk announced the following ordinances are for public hearing and adoption:

- Ord. 08-16 Repealing Ordinance 09-07 and Adopting a New Flood Damage Prevention Ordinance
- Ord. 09-16 Amending Chapter 94, Vehicles and Traffic, to add Article XIV, Traffic Controls for Street and Highway Construction and Maintenance Operations

Mayor Wolk then opened the public hearing and asked for public comment. Seeing no public comment, on a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the public hearing was closed. On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the ordinances were adopted with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes. The ordinances were adopted.

**ORDINANCES FOR INTRODUCTION ON FIRST READING**

Mayor Wolk announced the following ordinance for introduction on first reading:

- Ord. 10-16 Bond Ordinance Authorizing the Completion of Various Capital Improvements and the Acquisition of Various Capital Equipment in the Borough of Mount Ephraim; Appropriating the Sum of \$908,750 Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Borough of Mount Ephraim in the Aggregate Principal Amount of up to \$483,313 and Making Certain

Determinations and Covenants and Authorizing Certain Related Actions in Connection with the Foregoing

Mayor Wolk announced that this ordinance will be considered for adoption at the August 4 commission meeting.

On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the first reading of the ordinances was approved with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes. Mayor Wolk then announced that these ordinances will be considered for adoption following proper notice and a public hearing to be held during next month's meeting.

**RESOLUTIONS**

Mayor Wolk announced that the following resolutions would be approved as a Consent Agenda:

- 49-16 Refund of Overpayment of Landlord Registration
- 50-16 Refund of a Marriage License Application
- 51-16 Refund of a Tax Overpayment
- 52-16 Appointing Tara Martin as Deputy Municipal Clerk
- 53-16 Accepting the 2015 Audit Report
- 54-16 Approving 2016 Mercantile Licenses
- 55-16 Authorization to Cancel Taxes

On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the resolution consent agenda was approved with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes.

**REPORTS AND COMMENTS BY COMMISSIONERS**

Commissioner Gilmore read highlights from the Mount Ephraim Police Department report for the month of June 2016, and read highlights of some of the calls. He reported that they 695 calls and issued 389 case numbers and he read highlights of the calls. He then reported they had 42 adult arrests and read highlights of the offenses. There were also three juvenile arrests. Commissioner Gilmore then read highlights from the Mount Ephraim Fire Department for the month of June reporting that they responded to a total of 46 calls and he read highlights of the calls. He also reported that they conducted four drills. Commissioner Gilmore then stated thanked everyone who worked on the July 4 parade and extended kudos to Terry Mallon and the Celebrations Committee. Was good to see the town turned out for the parade.

Commissioner Tovinsky reported that Public Works single stream recycling was 109,320 pounds and total trash tonnage was 193,000 pounds which were taken to Camden at a cost of \$12,878.00. He read highlights of Public Works activities reporting the new air conditioning was installed for the tax office; fencing and bushes will installed outside borough hall; turned in the metal recycling; Joe Ciano worked with Jim to develop the specs for a new dump truck. PSE&G was contacted about the patch jobs done on some streets and they came out and took care of that. He then thanked the borough workers for their work getting ready for the July 4 parade.

Engineer Doug Akin reported that the Grant Avenue project preconstruction was held. This project was scheduled to begin in two weeks but is on hold because of the Trust Fund funding problems. We will notify the contractor when the funding is released. For the Lowell and Harding project, 2016 Local Aid funding, we are 90% complete on the plans and will be submitting to DOT for their concurrence. That project should be done in the spring of 2017. The DOT Discretionary

Aid project, drainage improvements to Winthrop, the fieldwork is complete and we are starting on the preliminary plans. That plan is targeted for summer of 2017.

Mayor Wolk read the Tax Collector's report for the month of June reporting that total receipts were \$169,105.56 and lien redemptions were \$13,785.15. He wished everyone a happy 4<sup>th</sup> of July and the parade will be at noon starting at the West Center. He thanked everyone for their work on the July 4 parade and thanked Mt. Ephraim Dodge and 1<sup>st</sup> Colonial Community Bank for their financial support. The funding for Grant Avenue has been put on hold and we will get the information out to the community. He added that the front of borough hall looks great and it was a nice job by all. We will be here on July 26 for the caucus meeting and August 4 for the commission meeting.

**PUBLIC PARTICIPATION**

Mayor Wolk opened the meeting to the public and asked that residents state their name and address for the record.

Seeing no public comment, on a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the meeting was adjourned at 8:15pm.

Respectfully submitted,

*Terry Shannon*  
Municipal Clerk